

Instructions to Authors

Matica srpska Journal for Fine Arts

The editorial board of Matica Srpska Journal for Fine Arts receives original papers for the section ARTICLES, TREATISES, CONTRIBUTIONS and the section REVIEWS.

Papers that have already been published or submitted for publication in other journal will not be accepted.

The author is obliged to respect scientific and ethical principles and rules when preparing the paper, in accordance with international standards. By submitting the paper, the author guarantees that all data in the paper are valid, both those relating to the research itself and the literature cited, as well as the citations from the literature.

Papers written in English language are also accepted. The language must be correct in terms of grammar and style.

Notes (footnotes) are given at the bottom of the page where the commented text is. They can contain minor details, additional explanations, indications of used sources (e.g. scientific publications, reference books) and the like, but they cannot be the substitute for cited references.

Footnotes should be given in their original form.

First name and last name of a cited author should be given in the footnotes.

Complete instructions for *Bibliographic parenthesis* and *Cited references* are in the text below.

All papers should be submitted electronically on CD or via e-mail, but also a printed copy should be sent to the Editorial office at the following address:

Marta Tišma, Matica Srpska Journal for Fine Arts, Matica Srpska

21000 Novi Sad

1 Matica Srpska Street

e-mail: mtisma1@maticasrpska.org.rs

A paper in Serbian language should be written in Cyrillic script.

All papers, whether domestic or foreign, should be written in Microsoft Word (.doc or .rtf format), with maximum length (including summary in Serbian and abstract in English, keywords, figures, tables, drawings and other contributions) of an author's sheet (up to 4000 words).

Font type Times New Roman; 1.5 line spacing; font size 12.

Apart from the main text the paper should contain a summary in Serbian up to 10 lines and abstract in English (it can also be in Serbian and the Editorial office will translate it) or in one of the major languages, the length of about half typed page, with four to six keywords, line spacing 1 and font size 10.

Foreign names in the paper should be written in phonetic form, but when first mentioned there should be given their ethimological form in parentheses.

Illustrations in the paper (photos, drawings, tables, etc.) are published in black and white with the description. The author should mark the place of illustrations in the text.

All illustrations should be of high-quality (resolution of 300 dots) and submitted electronically on a CD.

List of all illustrations should accompany the paper.

All papers are reviewed by two and, if necessary, more reviewers.

When a manuscript is accepted, the author will be informed of the approximate time of publication.

Each author will receive a printed copy of the Proceedings.

Author's first and last name, scientific degree, institutional affiliation and mailing address, home address, email address, and phone numbers should be indicated for all authors on each paper.

Manuscript will not be returned to the author.

Bibliographic parenthesis

Bibliographic parenthesis, as an inserted abbreviation in the text that refers to the full bibliographic description of a cited work, is listed at the end of the paper and consists of an open parenthesis, author's last name (small caps), publication year of the cited paper, number of the page from which citations are taken and closing parenthesis. The author's last name is given in the original form and alphabeth. For example:

(ИВИЋ 1986: 128) for bibliographic reference: Ивић, Павле. Српски народ и његов језик. – 2. изд. Београд: Српска књижевна задруга, 1986.

When citing from several adjacent pages of the same paper, the numbers of the first and the last cited page with a dash between them should be given. For example:

(ИВИЋ 1986: 128–130) for bibliographic reference: Ивић, Павле. Српски народ и његов језик. – 2. изд. Београд: Српска књижевна задруга, 1986.

When citing multiple non-adjacent pages of the same paper, the figures relating to the pages in the cited paper, separated by a comma, should be given. For example:

(ИВИЋ 1986: 128, 130) for bibliographic reference: Ивић, Павле. Српски народ и његов језик. – 2. изд. Београд: Српска књижевна задруга, 1986.

For a foreign author outside the parenthesis last name should be transcribed in the language in which the main text is written, for example Џејмс Џ. Марфи for James J. Murphy, but within the parenthesis last name should be given in its original form and alphabeth. For example:

(MURPHY 1974: 95) for bibliographic reference: MURPHY, James J. *Rhetoric in the Middle Ages: A History of Rhetorical Theory from Saint Augustine to the Renaissance*. Berkeley: University of California Press, 1974.

When in the paper are cited several studies that an author published in the same year, mark the publishing year in the bibliographic note with the appropriate letter a, b, c, etc., both in the text and in the reference list, for example (MURPHY 1974a: 12).

If a bibliographic reference has multiple authors, in the bibliographic parenthesis should be given last names of the first two authors followed by *et al.*:

(ИВИЋ, КЛАЈН et al. 2007)	for bibliographic reference:	Ивић, Павле и Иван Клајн, Митар Пешикан, Бранислав Брборић. <i>Српски језички љиручник</i> . – 4. изд. Београд: Београдска књига, 2007.
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If it is clear from the context which author is cited or paraphrased, it is not necessary to give the author's name in the bibliographic note. For instance:

According to Murphy's research (1974: 207), the first preserved treatise in this field was made by a Benedictine monk Alberico from Montecassino in the second half of the XI century.

If in the parenthesis are referred to works of two or more authors, every subsequent work should be separated with a semicolon, for example (Белић 1958; Стевановић 1968).

If the primary source is unavailable, the data about the secondary source in the parenthesis need to be accompanied by the words *according to*.

“Oral” and “national” features of the bugarštica Nenad Ljubinković associated with the ad-justemnet to the environment (according to Килибарда 1979: 7).

Cited references

Cited references are given in a separate section titled *Cited references*. In this section, the short bibliographic parentheses from the text are solved. Bibliographic references are listed alphabetically, according to Cyrillic or Latin script, giving last name of the first or the only author as it is listed in parenthesis in the text. Last name of the first or the only author of papers published in Cyrillic script is given first, and then follows the alphabetical list of last name of the first or the only author of papers published in Latin script. If the description of bibliographic reference includes several rows, all rows except the first are indented two characters to the right (hanging paragraph). All cited references listed in the original in Cyrillic script, Russian, Bulgarian, Greek or Arabic language, should be followed by Latin script version in brackets (translated into English). Those data are generally available in the abstracts of these works.

Cited literature is given according to the Matica Srpska citation style (MSC):

Monographs:

Last name, first name of the first author and last name, first name the second author. *Book title*. Information about the name of a translator, compiler, or any other type of authorship. Information about the edition or the number of volumes. Publication place: publisher, year of publication.

Example:

Белић, Александар. *О језичкој љируди и језичком развљику: линџисџичка исџиџивања*. Књ. 1. – 2. Београд: Нолит, 1958.

Милетић, Светозар. *О срџском џиџањау*. Избор и предговор Чедомир Попов. Нови Сад: Градска библиотека, 2001.

Monographs with a corporate author:

Commissions, associations or organizations, when the name of an individual author is not indicated on the front page, assume the role of the corporate author.

Београдска филхармонија. *Сезона 2005–2006: Циклус Ханс Сваровски*. Београд: Београдска филхармонија, 2005.

Anonymous works:

Works for which the author cannot be identified are recognized by the title.

Бујаршице. Избор и предговор Новак Килибарда. Београд: Рад, 1979.

Conference proceedings:

Пантић, Мирослав (ур.). *Ресава (Горња и Доња) у историји, науци, књижевности и уметности*. Научни скуп, Деспотовац, 20–21. август 2003. Деспотовац: Народна библиотека „Ресавска школа”, 2004.

Monographs with multiple publishers:

Палибрк-Сукић, Несиба. *Руске избејлице у Панчеву, 1919–1941*. Предговор Алексеја Арсејева. Панчево: Градска библиотека – Историјски архив, 2005.

Ђорђевић, Љубица. *Библиографија дела Десанке Максимовић, 1920–1971*. Београд: Филолошки факултет – Народна библиотека Србије – Задужбина Десанке Максимовић, 2001.

Facsimile edition:

LAST NAME, first name of the author. *Book title*. Publication place of the original edition, year of the first publication. Place of repeated, facsimile publication: publisher, year of the reprint edition.

Example:

Соларић, Павле. *Поминак књижески*. Венеција, 1810. Инђија: Народна библиотека „Др Ђорђе Натошевић”, 2003.

Secondary authorship:

Proceedings of scientific papers are given by the name of the editor or compiler.

LAST NAME, first name of the editor (or the compiler). *Title of work*. Publication place: publisher, year of publication.

Example:

Радовановић, Милорад (ур.). *Српски језик на крају века*. Београд: Институт за српски језик САНУ – Службени гласник, 1996.

Јовановић, Слободан (ур.). *Народна библиотека Крушевац*. Крушевац: Народна библиотека Крушевац, 1977.

Manuscripts

LAST NAME, first name. Title of the manuscript (if it exists or if there is a title widely accepted in science). Place of origin: Institution which holds it, shelf mark, year of creation.

Example:

Николић, Јован. *Песмарица*. Темишвар: Архив САНУ у Београду, сигн. 8552/264/5, 1780–1783.
Manuscripts should be described according to folio numeration (e.g. 2a-3b), and not according to pagination, except in cases when the manuscript is paginated.

Articles in serial publications:

Articles in journals:

LAST NAME, first name of the author. "Article title." *Journal title* number of issue or volume (year, or full date): pages of the cited text.

Example:

Рибникар, Јара. „Нова стара прича.” *Лейојис Мајнице српске* књ. 473, св. 3 (март 2004): 265–269.

Newspaper articles:

LAST NAME, first name of the author. "Article title." *Newspaper title* date: page number.

Example:

Кљакић, Слободан. „Черчилов рат звезда против Хитлера.” *Полишика* 21. 12. 2004: 5.

Monographs available online:

LAST NAME, first name of the author. *Book title*. <web address> Date of access.

Example:

VELTMAN, K. H. *Augmented Books, knowledge and culture*.
<<http://www.isoc.org/inet2000/cdproceedings/6d/6d.>> 02.02.2002.

Articles in serial publications available online:

LAST NAME, first name of the author. "Article title." *Title of the serial publication*. Date of the serial publication. Database name. Date of access.

Example:

ТОИТ, А. „Teaching Info-preneurship: students' perspective.” *ASLIB Proceedings* February 2000. Proquest. 21.02.2000.

Articles in an encyclopedia available online:

"Article title." *Encyclopedia name*. <web address> Date of access.

Example:

"WILDE, Oscar." *Encyclopedia Americana*. <<http://www.encyclopedia.com/doc/1G1-92614715.html>> 15.12.2008.